

**BRUNSWICK COUNTY BOARD OF COMMISSIONERS  
REGULAR MEETING AGENDA  
OCTOBER 16, 2006  
6:30 P.M.**

**I. Call to Order**

**II. Invocation/Pledge of Allegiance**

**III. Adjustments/Approval of Agenda**

**IV. Public Comments**

**V. Approval of Consent Agenda**

**A. Minutes**

**B. Tax Matters**

1. June 2006 Motor Vehicle Valuation & Levy .....pg. 1-5
2. Tax Releases for October 2006 .....pg. 6-14

**C. Finance .....pg. 15-21**

1) Health Fund Amendment 10-Increase \$9,916

The Health Department has received funding in the amount of \$9,916 for use in the Maternal Health Program 135164. The funds are restricted for family planning contraceptives. Staff recommends appropriation of the \$9,916 of State Funds for Drugs of \$1,895 and medical supplies of \$8,021.

2) County Capital Reserve Amendment 9 -Increase Transfer to County Capital Project \$14,000

County Capital Project Amendment 7-Increase \$14,000

Staff recommends appropriation of \$14,000 of undesignated fund balance in the County Capital Reserve Fund for a transfer to the County Capital Project Fund. Staff recommends appropriation of \$14,000 thru a budget amendment and capital project ordinance to the Highway 211 Land Purchase Project for administrative expenses charged to the project.

3) Water Capital Project Fund Amendment 3—Decrease Transfer to Water Capital Project \$32,651

Staff recommends decreasing an appropriation budget for a transfer of \$32,651 from the County Capital Reserve Fund for the Cedar Hill Road Water Line Extension project. The funds were not transferred from the County Capital Reserve and do not appear to be needed in the project. The reduction serves only to correct the project budget and capital project ordinance.

4) Health Fund Amendment 11-Increase \$13,606

Staff recommends appropriation of \$13,606 of prior year rollover funds in the health department Animal Control Budget for an approved paving project. The funds were inadvertently omitted in the original rollover budget amendment.

5) General Fund Amendment 38-Increase \$5,000

The Parks & Recreation Department has received a \$5,000 grant award from the National Park Association NFL grant. Staff recommends appropriation of the funds for Youth Athletic supplies. There is no local match required for the grant.

6) Staff recommends approval for the Chairman and the Clerk to sign Brunswick County Schools Capital Outlay Budget Amendment number 1 approved by the Board of Education to carryover project budget amounts not expended at June 30, 2006 for appropriation in the 2006-2007 fiscal year. The total carryover amount is \$9,934,026 and agrees with county records of funds appropriated but unexpended at June 30, 2006. No budget appropriation is required on Brunswick County's budget records due to the school capital project fund maintained by the county on a project life rather than an annual basis.

7) Water Capital Project Fund Amendment 4-Increase \$16,000

Water Capital Reserve Fund Amendment 4-Increase Transfer to Cedar Grove and Empire Rd Project \$16,000

Staff recommends an additional appropriation of \$16,000 to the Cedar Grove and Empire Road Capital Project for contracts approved by the Board of Commissioners. The funds are available for transfer in the Water Capital Reserve Fund.

D. **CJPP-MOA** .....pg. 22-24

Staff requests approval of the Renewal Agreement with the Department of Corrections for Electronic House Arrest Monitoring.

E. **Social Services** .....pg. 25-45

Staff requests approval of the FY 2008-2009 Work First County Plan.

F. **Public Housing** .....pg. 46-48

Staff requests Adoption of the updated Administrative Plan for the Section 8 Housing Choice Voucher Program. Copy of the Administrative Plan filed in Clerks office for review.

G. **Brunswick Senior Resources Inc.** .....pg. 49-53

Staff requests approval of the HCCBG allocation for 2006-2007.

**VI. Public Hearing**

1. GIS Proposed Street Names .....pg. 54-57

**VII. Presentation**

1. Comprehensive Annual Financial Report FY 05-06 (Ann Hardy) .....pg. 58-59

2. Independent Auditors Report FY 05-06 (Bryan Starnes) .....pg. 60-61

3. Brunswick County Build-out Study (Jay Tomlinson) .....pg. 62-65

4. Brunswick County Parenting Education Program (Linda Perry) .....pg. 66-68

**VIII. Administrative Report**

1. **GIS – Street Names - (Jan Clemmons)** .....pg. 69-70

Staff recommends that the Board of Commissioners approve Second Reading and adoption of the proposed street names.

2. **EMS – Emergency Radio Enhancement - (Randy Thompson)** .....pg. 71-72

Staff recommends that the Board of Commissioners approve an upgrade in the emergency communications redundancy capabilities and expanded coverage profile.

3. **Engineering – Cedar Grove/Empire Road Water Main Improvements - (Jeff Phillips)** .....pg. 73-94

Staff recommends that the Board of Commissioners approve a contract with Seaside Construction Company for Cedar Grove and Empire Road Water Main Improvements.

4. **Tax – Appraisal Schedule of Values & Present Use Manual - (Tom Bagby)** .....pg. 95-96

Staff recommends that the Board of Commissioners receive the tax appraisal Schedule of Values & Present Use Manual and schedule a Public Hearing for November 6, 2006 at 6:30 p.m.

5. **Tax – Primary Energy NC LLC Tax Appeal - (Tom Bagby)** .....pg. 97-126

Staff recommends that the Board of Commissioners consider a tax appeal from Primary Energy NC LLC regarding business personal property value.

6. **Sheriff – School Resource Officer for West Brunswick High - (Tony Cummings)**.....pg. 127-130

Staff recommends that the Board of Commissioners approve the hiring of a School Resource Officer for West Brunswick High School.

7. **Utilities – Contract McKim & Creed - (Jerry Pierce)** .....pg. 131-176

Staff recommends that the Board of Commissioners approve a contract between Brunswick County and McKim and Creed in the amount of \$420,000 for the design of the effluent disposal system associated with expansion of the West Brunswick Water Reclamation Facility.

8. **Utilities – Easements – Southwest Brunswick Sewer Force Main Phase II - (Jerry Pierce)** .....pg. 177-179

Staff recommends that the Board of Commissioners approve budget amendment for the survey, appraisal, and purchase of easements required for the construction of the Southwest Brunswick Sewer Force Main Phase II Project.

9. **Utilities – Easements – Oak Island Force Main Project - (Jerry Pierce)**.....pg. 180-182

Staff recommends that the Board of Commissioners approve budget amendment for the survey, appraisal, and purchase of easements required for the construction of the Oak Island Force Main Project.

10. **Utilities –Winding River Wastewater Treatment Plant Relocation - (Jerry Pierce)**.....pg. 183-185

Staff recommends that the Board of Commissioners approve a budget amendment for the relocation of the Winding River Wastewater Treatment Plant to the Sea Trail Wastewater Treatment Plant Site.

11. **Utilities –Carolina Shores Pump Stations Upgrades - (Jerry Pierce)** .....pg. 186-188

Staff recommends that the Board of Commissioners approve a budget amendment for construction of upgrades to the 7<sup>th</sup> Fairway and Parkway Pump Stations in Carolina Shores by Public Utilities staff.

12. **West Brunswick Regional Wastewater Facilities – Change Order No. 1 - (Marty Lawing)**.....pg. 189-195

Staff recommends that the Board of Commissioners approve Change Order No. 1 for Contract No. 6 of the West Brunswick Regional Wastewater Project with Temple Grading and Construction Company, Inc.

13. **West Brunswick Regional Wastewater Facilities – Change Order No. 8 - (Marty Lawing)**.....pg. 196-222

Staff recommends that the Board of Commissioners approve Change Order No. 1 for Contract No. 8 with R.H. Moore Co. Inc.

14. **Finance – Quarterly Reports - (Ann Hardy)**.....pg. 223-313

Staff recommends that the Board of Commissioners receive the Quarterly Reports for the Quarter Ended September 30, 2006.

15. **FY 2006/2007 Goals & Objectives – 1<sup>st</sup> Quarter Report - (Marty Lawing)**.....pg. 314-321

Staff recommends that the Board of Commissioners receive the first quarter progress report on the FY 2006/2007 Major Goals and Objectives.

**IX. Board Appointments**

1. Library Board (at-large appointment) ..... pg. 322
2. Airport Commission (at-large appointment) ..... pg. 323-324
3. Board of Health (Pharmacist position) ..... pg. 325-326

**X. County Attorney's Report**

1. Deed of Dedication Palmetto Creek of the Carolinas ..... pg. 327-335
2. Deed of Dedication Lewis Ridge Plantation ..... pg. 336-342
3. Deed of Dedication Folly Estates Subdivision ..... pg. 343-350
4. Deed of Dedication Sunset Commons Shopping Center ..... pg. 351-365
5. City of Southport and City of Boiling Spring Lakes Annexation ..... pg. 366-371
6. Closed Session

**XI. Other Business/Informal Discussion**

**XII. Adjournment**